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## PART IIA

### GOVERNMENT OF MEGHALAYA ORDERS BY THE GOVERNOR

#### NOTIFICATIONS

The 20th May, 2009.

**No.GAA.174/93/104.**—The Governor of Meghalaya is pleased to declare that all State Government Offices and all Revenue and Magisterial Courts will be closed on all Saturdays in the State of Meghalaya with immediate effect.

**P. W. INGTY,**

Commissioner & Secretary to the Government of Meghalaya,  
General Administration Department.

The 7th May, 2009.

**No.CDD.4/2008/3.**—Whereas, as required under Sub-Section (1) of Section 32 of the National Rural Employment Guarantee Act, 2005, the draft Rules of the Meghalaya Rural Employment Grievance Redressal Rules, 2009 is hereby published for the information of all persons likely to be affected thereby and notice is given that the said draft rules would be taken into consideration after expiry of a period of 30 (thirty) days from the date of its publication in the Official Gazette;

And whereas, if no views or suggestions is received from any person with respect to the said draft rules within the stipulated period of 30 (thirty) days which expired on 6th June, 2009, the State Government shall make the rules attached with this notice final.

**No.CDD.4/2008/3.**—In pursuance of Sub-Section (1) of Section 32 of the National Rural Employment Guarantee Act, 2005 the Governor of Meghalaya is pleased to make the “Meghalaya Rural Employment Grievance Redressal Rules, 2009” for the implementation of NREGS in Meghalaya as follows :-

#### Short title, extent and commencement

- (1) This rule will be called, the Meghalaya Rural Employment Grievance Redressal Rules, 2009.
- (2) They shall extend to the whole of Meghalaya State.
- (3) They shall come into force on the date of their publication in the Official Gazette.

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**Definitions**

2. (1) In these rules, unless the context otherwise requires :-
- (a) "Act" means the National Rural Employment Guarantee Act, 2005 (42 of 2005).
  - (b) "Appellate Authority" means the Secretary, Community and Rural Development Department and any other officer as referred to in sub-rule (2) of Rule 3.
  - (c) "Department" means the, Community and Rural Development Department, Government of Meghalaya.
  - (d) "District Programme Coordinator" means Deputy Commissioner of the concerned district.
  - (c) "Programme Officer" means the Block Development Officer.
  - (f) "Rules" means the Meghalaya Rural Employment Grievance Redressal Rules, 2009.
  - (g) "Section" means a section of the Act.
  - (h) "State Level Officer" means the State Legal Officer as designated under sub-rule (5) of Rule 5.
- (2) Words and expression used in these rules and not defined but defined in the Act shall have the meaning respectively assigned to them in the Act.

**Designation of Grievance Redressal Officer**

3. (1) The Grievance Redressal Officer at the Block level will be the Programme Officer and at the District level the District Programme Coordinator.
- (2) A system of appeal will be there to deal with grievances at each level. Any person aggrieved by an order of the Village Employment Council/Area Employment Council may prefer an appeal to the Programme Officer and an appeal against the order of the Programme Officer will lie to the District Programme Coordinator and accordingly an appeal against the order of the District Programme Coordinator will lie to the Secretary to Government, Community and Rural Development, or to any officer authorized by him on his behalf.

**Procedure for filing complaints**

4. (1) Where a person who has any complaint should submit either in writing or orally to the concerned Programme Officer or District Programme Coordinator.
- (2) There shall be complaint boxes installed at conspicuous places in the offices of the Programme Officers and District Programme Coordinators to facilitate submission of Complaints.
- (3) The Village Employment Council/Area Employment Council and the Social Audit Forum shall also provide a forum for public hearings so that grievances may be quickly redressed.
- (4) On receiving the complaint, the concerned District Programme Coordinators and Programme Officer shall direct the concerned official to enter the name and address of the Petitioner, nature and date of the petition, in the complaint register, which shall be uploaded on the internet on a weekly basis.

- (5) The official registering the grievance shall give a written receipt with number and date so that he/she can follow up the status of disposal of his/her grievance from a counter in the office of the Programme Officer and over the Internet using the receipt number.

#### **Procedure for disposal of complaints**

5. (1) All the complaints received shall be disposed of within the statutory time limit of 7 (seven) days of their receipt.
- (2) The office of the District Programme Coordinator and the Programme Officer concerned shall inform the petitioner of the action taken in writing. Once a grievance has been disposed of, the date and nature of disposal should be communicated to the petitioner. These details are to be made available over the Internet.
- (3) If the complaint is not satisfied with the action taken, may prefer an appeal to the concerned Appellate Authority under a sub-rule (2) of Rule 3 within fifteen days.
- (4) The Appellate Authority shall dispose of the appeal within the statutory time limit of seven days and also inform the complainant of the action taken in writing.
- (5) The Deputy Secretary incharge of NREGA or any officer authorized in this behalf in the head office of Community and Rural Development Department shall be the State Level Officer to monitor the disposal of complaints in the state.

#### **Procedure for monitoring of complaints**

6. (1) The State Level Officer shall give wide publicity of grievance redressal at all levels.
- (2) The District Programme Coordinator shall cause to make the quarterly disclosure of complaints in local newspapers.
- (3) Every month the monitoring of disposal of the complaint shall be done at the next higher level. Data generated by classifying petitions shall be analysed each month for region and type so that it becomes a tool for identifying areas that require senior management attention and redesigning of systems.
- (4) Monthly reports on complaints received and disposed of shall be sent from village Employment Council/ Area Employment Council to Programme Officers and from Programme Officer to District Programme Coordinators and from District Coordinators to the State Government and from the State Government to the Government of India and will also be entered on line in pre-designed formats in the webpage of the Ministry of Rural Development, Government of India.

**C. D. KYNJING,**

Principal Secretary to the Government of Meghalaya,  
Community & Rural Development Department.

The 4th May, 2009.

**No.FEM(PC)5/2005/Pt/30.**—Payment of Pension, including family pension, is currently made at the option of the pensioners, either through Treasuries or Public Sector Banks. Government has given due consideration to the merits and demerits of both systems and to improve the system further in the interest of the pensioners and management information system.

After carefully consideration, the Governor of Meghalaya is pleased to introduce the following alternate system for disbursement of pension.

- A. The system shall be called “**Pension Automated System**” (PAS) of the Government of Meghalaya and shall take effect from the date of issue of this Notification.

**B. Procedure for Pension Automated :**

1. Treasuries shall be the only Pension Disbursal Authorities and Banks which are members of the Clearing House (s) of the RBI shall be the agencies for payment of pension.
2. Treasuries shall create a databank of all pensioners of the State, which shall include amongst other things the name of the pensioner, the name of his/her spouse, PPO No, that of commencement of pension, date of commencement of deduction towards commuted value of pension and date of restoration of commuted value of pension, Bank/Bank branch and Account No., Amount of Basic pension, rates of Dearness Pension/Dearness Allowance/Medical Allowance etc.
3. The system of presentation of pension bill by the pensioners shall henceforth be dispensed with. Instead, Treasuries shall auto-generate from database the monthly pension payable to the pensioners and advice banks to directly credit the monthly pension of pensioners in the respective bank account. In addition,, a soft copy of the same shall also be despatched likewise to the banks to facilitate immediately upload of information into the system of the banks to reduce the processing time to the minimum.
4. Treasuries shall issue to the pensioner a Payment Slip which shall reflect details of the basic pension, dearness relief and medical allowance paid by direct credit to their bank accounts.
5. Banks shall submit to the respective Treasuries a report of pension payment credited to the respective bank accounts of the pensioners.

**2. Mandatory opening/furnishing of Bank Account :**

Pensioners other than those who are widowers/widows/un-married/family pensioners are required to open a Joint Saving Bank Account with his/her spouse (as recorded in the PPO) in any bank which are member of the Clearing House of the RBI. Other pensioners who are widowers/widows/un-married/family pensioners are also required to open an individual Saving Bank Account in any bank which are members of the Clearing House of the RBI, if not opened earlier.

All pensioners are to furnish to the Treasury/Sub-Treasury which will conduct disbursement of their monthly pension the name of the Bank, Bank branch and Bank Account No. to which their monthly pension shall be credited directly.

The aforesaid Joint Bank Account or even the Individual Bank Account of the pensioners cannot be operated by a holder of power of attorney.

3. **Other Terms and Conditions** relating to Life Certificate, Marriage/Re-marriage, Non-employment or Re-employment certificate etc., shall continue to be in force as in the existing system.

4. **Check against excess payment in the event of death of a pensioner :**

1. At the commencement of Pension Automated System all Pensioner/Family Pensioners shall have to sign an undertaking in a token of having accepted and terms and conditions (laid down in this notification).
2. Personal appearance by a pensioner before the Treasury Officer/Branch Manager shall continue but the frequency shall be increased to half-yearly instead of yearly.
3. Death of pensioner shall be intimated immediately by his or her spouse to the bank and treasury within one month of the demise so as to avoid excess payment/credit to the joint account of the pensioner.
4. If, however any amount has been wrongly credited to the joint account, it shall be recoverable from the joint account and/or any other account held by the pensioner/spouse either individually or jointly. The legal heirs, successors, executors etc., shall also be liable to refund any amount, which has been wrongly credited to the joint account.

5. **Implementation of Pension Automated System :**

Pension Automated System shall be implemented in phase manner as described here below :

1. In the first phase, only present cases of the pension under the Payroll of Treasuries shall be covered.
2. Pension Automated System shall be implemented on a pilot basis in Shillong South Treasuries from July, 2009.
3. Pensioner shall be given at least two months time with effect from May, 2009 to open a Bank account as laid down under Para 2.
4. After the trial run in Shillong South Treasury, the system shall be implemented likewise in other Treasuries all over the State within the financial year 2009-2010.
5. The second phase of Pension Automated System shall commence from April 2010 and shall cover all State cases of pension payment through Public Sector Banks including those transferred outside the State.

Director of Accounts and Treasuries shall obtain a copy of the database in respect of the State pension cases disbursed through Public Sector Banks and inform the concerned pensioners to facilitate them through the respective Treasuries in the State to fulfil/comply with the procedural formalities laid down under para 2 and 3.

The relevant provisions of Meghalaya Treasuries Rules, 1985 and other relevant rules shall be amended in due course.

**B. K. DEV VARMA,**

Principal Secretary to the Government of Meghalaya,  
Finance Department.